



Productivity Coaching Workshops

Purpose

A workshop for people who need to get on with their work and not deal with email all day. This is a no-nonsense presentation outlining a variety of email solutions, from the common sense to the extreme that will help in dealing with this vital daily chore.

It's a lighthearted couple of hours that provides real techniques for getting out of the prison of your email application to enable greater creative and productive real work. At the heart of this talk is the concept of "Inbox Zero" and turning emails into actual tasks.

Process

We come to you- Mark Shayle is a productivity coach and trainer

Duration: 2-4 hours

Delegates: 5-15

Pay- off

Less stress, more productivity

Feedback

This is a new workshop and we hope to have feedback shortly